



**PHARMACEUTICAL SOCIETY**  
of New Zealand Incorporated

## Steps to Entry into the Intern Training Programme for New Zealand Graduates

### Step 1: Become a Member

During your P4 year, become a student member of the Society. This is a complimentary membership and will allow us to communicate important information about the programme to you. Membership forms are available online by clicking [here](#)



### Step 2: Secure an Intern Training Site

Becoming a student member of the Society will allow you to access the intern vacancies for the following year. Your training site and preceptor will need to be approved by the Intern Training Programme and your preceptor will attend training in February, if they have not already done so. All vacancies on the PSNZ intern vacancies page will be an approved site or in the process of becoming an approved site.



### Step 3A: Register with the Pharmacy Council

Apply for your Ministry of Justice Criminal Record Check in October. At the latest early December.

Information on the online registration is available on the Pharmacy Council website from November onwards. The earliest date APC's can be issued is mid-December.

### Step 3B: Enrol with the Intern Training Programme

In November, PSNZ student members will be sent information on enrolling in the Intern Training Programme.

Please enrol with the Intern Training programme even if your intern site is not yet confirmed.

Enrolments close at **4pm on Friday 17<sup>th</sup> January 2025.**

**We will accept late enrolments up until 4pm Friday 24<sup>th</sup> January 2025, however these enrolments will incur an extra \$200 administration fee.**

**Any enrolments received after the 24<sup>th</sup> of January will be at the discretion of the Education Manager and will incur further fees.**



#### **Step 4: Start Working at your Site**

All interns **must** be working in their sites by **1<sup>st</sup> February 2025** at the latest. However, the programme strongly encourages all interns to commence work as soon as possible after graduation and anticipate that the majority will have their APC's issued and commence working in their sites during December 2024. You are able to count your hours of supervised practice as of 10<sup>th</sup> January 2025, **only** if you have your APC, your site is an approved intern training site, you are working on an intern pharmacist employment contract and your enrolment in the Intern Training Programme is complete.



#### **Step 5: Intern Training Programme Enrolment Confirmation**

The Pharmacy Council will advise the Intern Training Programme when they have issued your APC. Once we have received that confirmation, we will then confirm your place in the programme.



#### **Step 6: Access to the Intern Training Programme via MyLearning**

Once your place in the programme is confirmed, you will be emailed details on how to access MyLearning, the learning management system used to deliver and support your learning.

For further information on the Intern Training Programme, please contact one of the team at [itp@psnz.org.nz](mailto:itp@psnz.org.nz)